

THE CONSTITUTION OF THE PARENT ASSOCIATION OF NEWMARKET BOYS' NATIONAL SCHOOL

The role of the Parent Association:

The role of the Parent Association is to provide a structure through which the parents/guardians of children attending Newmarket Boys' School can work together for the best possible education for their children.

The Parent Association will work with the Principal, Staff and Board of Management to build effective partnership of home and school.

The Aim of the Parent Association:

The aim of the Parent Association is to enable parents to play their part in ensuring the best possible education for their children through the Association's programme of activities. The Parent Association will promote the interests of the students in co-operation with the Board, Principal, teachers and students.

The Work of the Parent Association:

The Parent Association will undertake a programme of activities which will promote the involvement of parents and which will support pupils, parents and school staff. In planning its activities, the Parent Association will consult with the school principal. The Parent Association may advise the Principal and Board on any matters relating to the school with the Education Act 1998, 26(2) (a).

The Membership of the Parent Association:

All parents or guardians of children attending Newmarket B.N.S. will be deemed to be members of the Parent Association.

The Committee of the Parent Association:

The members of the Parent Association will elect a number of members who will have responsibility for managing the activities of the Parent Association. This team will serve as the Committee of the Parent Association.

The Work of the Committee of the Parent Association:

The Committee is the team that will manage the tasks of the Association on behalf of the parent body (the members). The Committee will draw up a plan for the activities of the Association, in consultation with parents and in accordance with their wishes.

The Committee will be responsible for seeing that activities are run in an efficient and effective way. The Committee will consult with the school principal when planning the programme of activities for a particular year. The Committee will arrange, with the principal and Board, a system for ongoing communication. At the Annual General Meeting (AGM) the Committee will report to the parent body (the members) about its work.

The Committee will manage and account for any funds collected by the Parent Association.

Membership of the Committee:

The members of the Committee will be elected each year at the AGM of the Parent Association.

Each member will be elected for one year. Members may go forward for election for a further year, providing they have a child in the school. Members may hold the same officer post for no more than 3 consecutive terms (1 term being equal to 1 year).

Parents Representatives elected to the Board of Management are automatically members of the Committee, but will not hold an officer post.

Co-options and Subcommittees:

The Committee may co-opt people onto the Committee to assist in their work. Subcommittees can be set up for particular tasks.

The subcommittees may also co-opt people to assist in their work.

The subcommittees may not make decisions. They are accountable to the main Committee.

Finance:

The Parent Association will finance its activities through fundraising specifically for the work of the Parents Association.

A Treasurer will be appointed from among the Committee members and will be responsible for keeping the accounts of the Parents Association finances. The Treasurer will give a statement of income and expenditure at each Committee meeting.

A written statement of income and expenditure will be given at the AGM. The Parent Association will keep a bank account in its name. The Treasurer and the Chairperson of the Committee must sign cheques drawn on the account.

Fundraising for the School:

Fundraising for the school by the Parent Association will be done with the prior agreement of the Board. The Parent Association Committee will agree with the Board as to the specific school projects for which funds are to be raised by the Parent Association.

Membership of National Parents' Council Primary:

The Parent Association will affiliate to National Parents' Council Primary annually.

Changing the Constitution:

Changes to the Constitution can be made at the AGM. Proposals/motions to change the Constitution must be submitted in writing to the Parent Association Committee. The Parent Association Committee will then circulate these motions to all parents before the AGM. All parents of children in the school at the meeting are eligible to vote on the proposals.